



# COUNTY OF LEAVENWORTH

## Department of Public Works

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December 24, 2013

To: Leavenworth County Landowners along the following Participatory Road Program project candidate:  
♦ 182<sup>nd</sup> Street from Highway 24/40 (State Avenue) to Evans Road

Re: **Participatory Road Program update**

Dear Leavenworth County Landowner:

You have received this letter because our records indicate that you own land along the aforementioned segment of 182<sup>nd</sup> Street.

On December 18, 2013, from 6:00pm to 7:00pm, a public meeting was held at the Basehor Community Library to review the construction plans for the proposed improvements to 182<sup>nd</sup> Street from State Avenue to Evans Road under the Leavenworth County Participatory Road Program. The main goal of the meeting was to clearly discuss how both the project and the easements (to be donated) will affect each individual landowner (tree removal, landscaping removal, fence relocation, etc.). *For those who were unable to attend, please feel free to contact me so that we can schedule individual meetings to review the plan set and discuss the project.*

Enclosed with this memo are the handouts that were made available at the December 18, 2013 meeting. One handout is a copy of the approved Policy which clearly specifies the responsibilities of both Leavenworth County and the affected landowners, and also contains a FAQ sheet on the final page. The other handout is a form that needs to be completed and signed by each landowner after the construction plan set has been reviewed, and all corresponding questions adequately answered. This form must be returned to my office at the address in the header of this memo **prior to Friday January 31, 2014**. If you already submitted this form during the December 18, 2013 meeting, you do not need to do so again.

If, after reviewing the construction plan set and returning the enclosed confirmation form, it is the consensus of all affected landowners to donate all requisite easements / rights-of-way, then I will make immediate arrangements to prepare easement documents for notarized signatures from all affected landowners for official recording purposes. Otherwise, this project will be placed on hold indefinitely.

All correspondence and documents, including the construction plan set with high-lighted easement areas, are available to view and/or download on the Leavenworth County website at [www.leavenworthcounty.org](http://www.leavenworthcounty.org) then click Government Offices, then click Public Works, then click Documents, then click Participatory Road Program – PRP, then click the 182<sup>nd</sup> Street folder. Please feel free to contact me if you have any questions, or if you wish to schedule a meeting to discuss how the proposed project and easements affect your property.

Sincerely,

  
12-24-13

Mickey G. Schwartzkopf, P.E.  
Deputy Director of Public Works

Enclosures: (1) Copy of approved Policy; (2) Easement donation confirmation form